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## AWARD SUMMARY SHEET

### DRY CLEANING AND LAUNDRY INDUSTRY AWARD 2010

The information provided in this Information Sheet is provided on the basis that it is general information for clients and correspondents to inform them of matters relating to current workplace relations issues. It is not provided, nor should it be relied upon as a substitute for professional advice. Employment Services & Solutions Australia Pty Ltd is not responsible for any outcomes to clients based upon the information provided in this Information Sheet and disclaims all liability, including and without limitation in negligence, for all losses, expenses, damages and costs that may be incurred by a client or correspondent as a result of the information provided in this Information Sheet being inaccurate or incomplete in any way.

**This is a summary of the award only. A copy of the full award is available at [www.fwc.gov.au](http://www.fwc.gov.au)**

A full copy of the National Employment Standards is available at [www.fairwork.gov.au](http://www.fairwork.gov.au)

These wage rates are payable from the **first full pay period commencing on or after 1 July 2018**. If you have any queries, please contact Employment Services & Solutions Australia on 08 9240 4230.

#### **Coverage**

This industry award covers employers throughout Australia in the dry cleaning and laundry industry and their employees in the classifications listed in Schedule B (Dry Cleaning Employee) and Schedule C (Laundry Employee) of the Award.

For the purpose of this provision, **dry cleaning and laundry industry** means the industry of:

- i. dry cleaning, dyeing and/or repairing and/or invisible mending of garments or articles in dry cleaning establishments or their auxiliary receiving depots; and
- ii. washing, sorting and/or packing of laundry in laundries and laundrettes including the repair of items and preparation of garments for rental; and
- iii. performing any operation incidental to the activities in provisions i) and ii) of this definition in dry cleaning, laundry or combined dry cleaning/laundry establishments.

To avoid doubt, this award does not cover employers covered by the following modern awards:

- i. *Cleaning Services Award 2010;*
- ii. *Clerks- Private Sector Award 2010;*
- iii. *General Retail Industry Award 2010;*
- iv. *Health Professionals and Support Services Award 2010;*
- v. *Hospitality Industry (General) Award 2010;* or
- vi. *Local Government Industry Award 2010.*

Where an employer is covered by more than one award, an employee of that employer is covered by the award classification which is most appropriate to the work performed by the employee and to the environment in which the employee normally performs the work.

## Wage Rates

The following wage rates are only applicable to **DRY CLEANING EMPLOYEES**.

### Adult (21 years of age and over)

Dry Cleaning Employee- Permanent Employees- Full Time and Part Time							
Classification	Minimum Weekly Wage	Mon-Fri 7am-7pm	Mon-Fri 7am-9pm *Prescribed Late shopping nights	Sat 7am-12pm (Noon)	Sat 12pm (Noon)-5pm	Sunday	Public Holiday
Level 1	\$719.20	\$18.93	\$18.93	\$23.66	\$28.40	\$37.86	\$47.33
Level 2	\$739.90	\$19.47	\$19.47	\$24.34	\$29.21	\$38.94	\$48.68
Level 3	\$750.60	\$19.75	\$19.75	\$24.69	\$29.63	\$39.50	\$49.38
Level 4	\$794.70	\$20.91	\$20.91	\$26.14	\$31.37	\$41.82	\$52.28
Level 5	\$837.40	\$22.04	\$22.04	\$27.55	\$33.06	\$44.08	\$55.10

Dry Cleaning Employee- Casual Employees						
Classification	Mon-Fri 7am-7pm	Mon-Fri 7am-9pm *Prescribed Late shopping nights	Sat 7am-12pm (Noon)	Sat 12pm (Noon)-5pm	Sunday	Public Holiday
Level 1	\$23.66	\$23.66	\$28.40	\$33.13	\$42.59	\$52.06
Level 2	\$24.34	\$24.34	\$29.21	\$34.07	\$43.81	\$53.54
Level 3	\$24.69	\$24.69	\$29.63	\$34.56	\$44.44	\$54.31
Level 4	\$26.14	\$26.14	\$31.37	\$36.59	\$47.05	\$57.50
Level 5	\$27.55	\$27.55	\$33.06	\$38.57	\$49.59	\$60.61

In certain circumstances depending on when and for how long staff are rostered, overtime penalty rates may be payable. Refer to clause 21 and 22 of the Award to determine whether the hours of work are considered to be ordinary hours and are payable at the above rates or are overtime hours and payable at the overtime penalty rate provided in the Award.

### 20 years of age

Dry Cleaning Employee- Permanent Employees- Full Time and Part Time							
Classification	Minimum Weekly Wage	Mon-Fri 7am-7pm	Mon-Fri 7am-9pm *Prescribed Late shopping nights	Sat 7am-12pm (Noon)	Sat 12pm (Noon)-5pm	Sunday	Public Holiday
Level 1	\$668.86	\$17.60	\$17.60	\$22.00	\$26.40	\$35.20	\$44.00
Level 2	\$688.11	\$18.11	\$18.11	\$22.64	\$27.17	\$36.22	\$45.28
Level 3	\$698.06	\$18.37	\$18.37	\$22.96	\$27.56	\$36.74	\$45.93
Level 4	\$739.07	\$19.45	\$19.45	\$24.31	\$29.18	\$38.90	\$48.63
Level 5	\$778.78	\$20.49	\$20.49	\$25.61	\$30.74	\$40.98	\$51.23

Dry Cleaning Employee- Casual Employees						
Classification	Mon-Fri 7am-7pm	Mon-Fri 7am-9pm *Prescribed Late shopping nights	Sat 7am-12pm (Noon)	Sat 12pm (Noon)-5pm	Sunday	Public Holiday
Level 1	\$22.00	\$22.00	\$26.40	\$30.80	\$39.60	\$48.40
Level 2	\$22.64	\$22.64	\$27.17	\$31.69	\$40.75	\$49.80
Level 3	\$22.96	\$22.96	\$27.56	\$32.15	\$41.33	\$50.52
Level 4	\$24.31	\$24.31	\$29.18	\$34.04	\$43.76	\$53.49
Level 5	\$25.61	\$25.61	\$30.74	\$35.86	\$46.10	\$56.35

In certain circumstances depending on when and for how long staff are rostered, overtime penalty rates may be payable. Refer to clause 21 and 22 of the Award to determine whether the hours of work are considered to be ordinary hours and are payable at the above rates or are overtime hours and payable at the overtime penalty rate provided in the Award.

The following wage rates are only applicable to **DRY CLEANING EMPLOYEES**.

**19 years of age**

Dry Cleaning Employee- Permanent Employees- Full Time and Part Time							
Classification	Minimum Weekly Wage	Mon-Fri 7am-7pm	Mon-Fri 7am-9pm *Prescribed Late shopping nights	Sat 7am-12pm (Noon)	Sat 12pm (Noon)-5pm	Sunday	Public Holiday
Level 1	\$611.32	\$16.09	\$16.09	\$20.11	\$24.14	\$32.18	\$40.23
Level 2	\$628.92	\$16.55	\$16.55	\$20.69	\$24.83	\$33.10	\$41.38
Level 3	\$638.01	\$16.79	\$16.79	\$20.99	\$25.19	\$33.58	\$41.98
Level 4	\$675.50	\$17.78	\$17.78	\$22.23	\$26.67	\$35.56	\$44.45
Level 5	\$711.79	\$18.73	\$18.73	\$23.41	\$28.10	\$37.46	\$46.83

Dry Cleaning Employee- Casual Employees						
Classification	Mon-Fri 7am-7pm	Mon-Fri 7am-9pm *Prescribed Late shopping nights	Sat 7am-12pm (Noon)	Sat 12pm (Noon)-5pm	Sunday	Public Holiday
Level 1	\$20.11	\$20.11	\$24.14	\$28.16	\$36.20	\$44.25
Level 2	\$20.69	\$20.69	\$24.83	\$28.96	\$37.24	\$45.51
Level 3	\$20.99	\$20.99	\$25.19	\$29.38	\$37.78	\$46.17
Level 4	\$22.23	\$22.23	\$26.67	\$31.12	\$40.01	\$48.90
Level 5	\$23.41	\$23.41	\$28.10	\$32.78	\$42.14	\$51.51

In certain circumstances depending on when and for how long staff are rostered, overtime penalty rates may be payable. Refer to clause 21 and 22 of the Award to determine whether the hours of work are considered to be ordinary hours and are payable at the above rates or are overtime hours and payable at the overtime penalty rate provided in the Award.

**18 years of age**

Dry Cleaning Employee- Permanent Employees- Full Time and Part Time							
Classification	Minimum Weekly Wage	Mon-Fri 7am-7pm	Mon-Fri 7am-9pm *Prescribed Late shopping nights	Sat 7am-12pm (Noon)	Sat 12pm (Noon)-5pm	Sunday	Public Holiday
Level 1	\$539.40	\$14.19	\$14.19	\$17.74	\$21.29	\$28.38	\$35.48
Level 2	\$554.93	\$14.60	\$14.60	\$18.25	\$21.90	\$29.20	\$36.50
Level 3	\$562.95	\$14.81	\$14.81	\$18.51	\$22.22	\$29.62	\$37.03
Level 4	\$596.03	\$15.69	\$15.69	\$19.61	\$23.54	\$31.38	\$39.23
Level 5	\$628.05	\$16.53	\$16.53	\$20.66	\$24.80	\$33.06	\$41.33

Dry Cleaning Employee- Casual Employees						
Classification	Mon-Fri 7am-7pm	Mon-Fri 7am-9pm *Prescribed Late shopping nights	Sat 7am-12pm (Noon)	Sat 12pm (Noon)-5pm	Sunday	Public Holiday
Level 1	\$17.74	\$17.74	\$21.29	\$24.83	\$31.93	\$39.02
Level 2	\$18.25	\$18.25	\$21.90	\$25.55	\$32.85	\$40.15
Level 3	\$18.51	\$18.51	\$22.22	\$25.92	\$33.32	\$40.73
Level 4	\$19.61	\$19.61	\$23.54	\$27.46	\$35.30	\$43.15
Level 5	\$20.66	\$20.66	\$24.80	\$28.93	\$37.19	\$45.46

In certain circumstances depending on when and for how long staff are rostered, overtime penalty rates may be payable. Refer to clause 21 and 22 of the Award to determine whether the hours of work are considered to be ordinary hours and are payable at the above rates or are overtime hours and payable at the overtime penalty rate provided in the Award.

The following wage rates are only applicable to **DRY CLEANING EMPLOYEES**.

**17 years of age**

Dry Cleaning Employee- Permanent Employees- Full Time and Part Time							
Classification	Minimum Weekly Wage	Mon-Fri 7am-7pm	Mon-Fri 7am-9pm *Prescribed Late shopping nights	Sat 7pm-12pm (Noon)	Sat 12pm (Noon)-5pm	Sunday	Public Holiday
Level 1	\$467.48	\$12.30	\$12.30	\$15.38	\$18.45	\$24.60	\$30.75
Level 2	\$480.94	\$12.66	\$12.66	\$15.83	\$18.99	\$25.32	\$31.65
Level 3	\$487.89	\$12.84	\$12.84	\$16.05	\$19.26	\$25.68	\$32.10
Level 4	\$516.56	\$13.59	\$13.59	\$16.99	\$20.39	\$27.18	\$33.98
Level 5	\$544.31	\$14.32	\$14.32	\$17.90	\$21.48	\$28.64	\$35.80

Dry Cleaning Employee- Casual Employees						
Classification	Mon-Fri 7am-7pm	Mon-Fri 7am-9pm *Prescribed Late shopping nights	Sat 7am-12pm (Noon)	Sat 12pm (Noon)-5pm	Sunday	Public Holiday
Level 1	\$15.38	\$15.38	\$18.45	\$21.53	\$27.68	\$33.83
Level 2	\$15.83	\$15.83	\$18.99	\$22.16	\$28.49	\$34.82
Level 3	\$16.05	\$16.05	\$19.26	\$22.47	\$28.89	\$35.31
Level 4	\$16.99	\$16.99	\$20.39	\$23.78	\$30.58	\$37.37
Level 5	\$17.90	\$17.90	\$21.48	\$25.06	\$32.22	\$39.38

In certain circumstances depending on when and for how long staff are rostered, overtime penalty rates may be payable. Refer to clause 21 and 22 of the Award to determine whether the hours of work are considered to be ordinary hours and are payable at the above rates or are overtime hours and payable at the overtime penalty rate provided in the Award.

**16 years of age**

Dry Cleaning Employee- Permanent Employees- Full Time and Part Time							
Classification	Minimum Weekly Wage	Mon-Fri 7am-7pm	Mon-Fri 7am-9pm *Prescribed Late shopping nights	Sat 7am-12pm (Noon)	Sat 12pm (Noon)-5pm	Sunday	Public Holiday
Level 1	\$395.56	\$10.41	\$10.41	\$13.01	\$15.62	\$20.82	\$26.03
Level 2	\$406.95	\$10.71	\$10.71	\$13.39	\$16.07	\$21.42	\$26.78
Level 3	\$412.83	\$10.86	\$10.86	\$13.58	\$16.29	\$21.72	\$27.15
Level 4	\$437.09	\$11.50	\$11.50	\$14.38	\$17.25	\$23.00	\$28.75
Level 5	\$460.57	\$12.12	\$12.12	\$15.15	\$18.18	\$24.24	\$30.30

Dry Cleaning Employee- Casual Employees						
Classification	Mon-Fri 7am-7pm	Mon-Fri 7am-9pm *Prescribed Late shopping nights	Sat 7am-12pm (Noon)	Sat 12pm (Noon)-5pm	Sunday	Public Holiday
Level 1	\$13.01	\$13.01	\$15.62	\$18.22	\$23.42	\$28.63
Level 2	\$13.39	\$13.39	\$16.07	\$18.74	\$24.10	\$29.45
Level 3	\$13.58	\$13.58	\$16.29	\$19.01	\$24.44	\$29.87
Level 4	\$14.38	\$14.38	\$17.25	\$20.13	\$25.88	\$31.63
Level 5	\$15.15	\$15.15	\$18.18	\$21.21	\$27.27	\$33.33

In certain circumstances depending on when and for how long staff are rostered, overtime penalty rates may be payable. Refer to clause 21 and 22 of the Award to determine whether the hours of work are considered to be ordinary hours and are payable at the above rates or are overtime hours and payable at the overtime penalty rate provided in the Award.

The following wage rates are only applicable to **DRY CLEANING EMPLOYEES**.

**Under 16 years of age**

Dry Cleaning Employee- Permanent Employees- Full Time and Part Time							
Classification	Minimum Weekly Wage	Mon-Fri 7am-7pm	Mon-Fri 7am-9pm *Prescribed Late shopping nights	Sat 7am-12pm (Noon)	Sat 12pm (Noon)-5pm	Sunday	Public Holiday
Level 1	\$359.60	\$9.46	\$9.46	\$11.83	\$14.19	\$18.92	\$23.65
Level 2	\$369.95	\$9.74	\$9.74	\$12.18	\$14.61	\$19.48	\$24.35
Level 3	\$375.30	\$9.88	\$9.88	\$12.35	\$14.82	\$19.76	\$24.70
Level 4	\$397.35	\$10.46	\$10.46	\$13.08	\$15.69	\$20.92	\$26.15
Level 5	\$418.70	\$11.02	\$11.02	\$13.78	\$16.53	\$22.04	\$27.55

Dry Cleaning Employee- Casual Employees						
Classification	Mon-Fri 7am-7pm	Mon-Fri 7am-9pm *Prescribed Late shopping nights	Sat 7am-12pm (Noon)	Sat 12pm (Noon)-5pm	Sunday	Public Holiday
Level 1	\$11.83	\$11.83	\$14.19	\$16.56	\$21.29	\$26.02
Level 2	\$12.18	\$12.18	\$14.61	\$17.05	\$21.92	\$26.79
Level 3	\$12.35	\$12.35	\$14.82	\$17.29	\$22.23	\$27.17
Level 4	\$13.08	\$13.08	\$15.69	\$18.31	\$23.54	\$28.77
Level 5	\$13.78	\$13.78	\$16.53	\$19.29	\$24.80	\$30.31

In certain circumstances depending on when and for how long staff are rostered, overtime penalty rates may be payable. Refer to clause 21 and 22 of the Award to determine whether the hours of work are considered to be ordinary hours and are payable at the above rates or are overtime hours and payable at the overtime penalty rate provided in the Award.

**Shiftwork**

Notwithstanding clause 25.3(a), a **shiftworker** means an employee who works an afternoon shift and/or night shift whether alternating with day work or not. Such an employee is a shiftworker for the purposes of the NES.

**Morning shift** in a dry cleaning workplace means a shift commencing before 7.00 am and finishing after midday and in a laundry workplace means a shift commencing before 6.00 am.

**Afternoon shift** means a shift finishing after 6.00 pm and at or before midnight.

**Night shift** means a shift finishing after midnight and at or before 8.00 am.

An employee who works shiftwork must be paid for each hour worked during a morning, afternoon or night shift 15% more than the ordinary rate prescribed for the appropriate classification.

An employee who works on a night shift which does not alternate with another shift or day work must be paid for each hour worked 30% more than the ordinary rate prescribed for the appropriate classification.

An employee in a laundry workplace who works on any morning, afternoon or night shift which does not continue for at least five successive mornings, afternoons or nights in a five day workshop, or for at least six successive mornings, afternoons or nights in a six day workshop must be paid for the first three hours of each such shift at time and a half. The remaining hours on each such shift must be paid at double time.

An employee in a dry cleaning workplace who works on any morning, afternoon or night shift which does not continue for a period of three successive mornings, afternoons or nights will be paid time and one half for the first three hours and then double time for the remaining period worked on each occasion.

Employees under the age of 18 will not be permitted to work shiftwork.

The following wage rates are only applicable to **LAUNDRY EMPLOYEES**.

**Adult (20 years of age and over)**

Laundry Employee- Permanent Employees- Full Time and Part Time						
Classification	Minimum Weekly Wage	Mon-Fri 6am-6pm	Sat First 3 hours (Overtime)	Sat After 3 Hours (Overtime)	Sunday (Overtime)	Public Holiday
Level 1	\$729.30	\$19.19	\$28.79	\$38.38	\$38.38	\$47.98
Level 2	\$755.40	\$19.88	\$29.82	\$39.76	\$39.76	\$49.70
Level 3	\$787.20	\$20.72	\$31.08	\$41.44	\$41.44	\$51.80
Level 4	\$808.20	\$21.27	\$31.91	\$42.54	\$42.54	\$53.18

Laundry Employee- Casual Employees					
Classification	Mon-Fri 6am-6pm	Sat First 3 hours (Overtime)	Sat After 3 Hours (Overtime)	Sunday (Overtime)	Public Holiday
Level 1	\$23.99	\$33.58	\$43.18	\$43.18	\$52.77
Level 2	\$24.85	\$34.79	\$44.73	\$44.73	\$54.67
Level 3	\$25.90	\$36.26	\$46.62	\$46.62	\$56.98
Level 4	\$26.59	\$37.22	\$47.86	\$47.86	\$58.49

In certain circumstances depending on when and for how long staff are rostered, overtime penalty rates may be payable. Refer to clause 21 and 22 of the Award to determine whether the hours of work are considered to be ordinary hours and are payable at the above rates or are overtime hours and payable at the overtime penalty rate provided in the Award.

**19 years of age**

Laundry Employee- Permanent Employees- Full Time and Part Time						
Classification	Minimum Weekly Wage	Mon-Fri 6am-6pm	Sat First 3 hours (Overtime)	Sat After 3 Hours (Overtime)	Sunday (Overtime)	Public Holiday
Level 1	\$656.37	\$17.27	\$25.91	\$34.54	\$34.54	\$43.18
Level 2	\$679.86	\$17.89	\$26.84	\$35.78	\$35.78	\$44.73
Level 3	\$708.48	\$18.64	\$27.96	\$37.28	\$37.28	\$46.60
Level 4	\$727.38	\$19.14	\$28.71	\$38.28	\$38.28	\$47.85

Laundry Employee- Casual Employees					
Classification	Mon-Fri 6am-6pm	Sat First 3 hours (Overtime)	Sat After 3 Hours (Overtime)	Sunday (Overtime)	Public Holiday
Level 1	\$21.59	\$30.22	\$38.86	\$38.86	\$47.49
Level 2	\$22.36	\$31.31	\$40.25	\$40.25	\$49.20
Level 3	\$23.30	\$32.62	\$41.94	\$41.94	\$51.26
Level 4	\$23.93	\$33.50	\$43.07	\$43.07	\$52.64

In certain circumstances depending on when and for how long staff are rostered, overtime penalty rates may be payable. Refer to clause 21 and 22 of the Award to determine whether the hours of work are considered to be ordinary hours and are payable at the above rates or are overtime hours and payable at the overtime penalty rate provided in the Award.

The following wage rates are only applicable to **LAUNDRY EMPLOYEES**.

**18 years of age**

Laundry Employee- Permanent Employees- Full Time and Part Time						
Classification	Minimum Weekly Wage	Mon-Fri 6am-6pm	Sat First 3 hours (Overtime)	Sat After 3 Hours (Overtime)	Sunday (Overtime)	Public Holiday
Level 1	\$546.98	\$14.39	\$21.59	\$28.78	\$28.78	\$35.98
Level 2	\$566.55	\$14.91	\$22.37	\$29.82	\$29.82	\$37.28
Level 3	\$590.40	\$15.54	\$23.31	\$31.08	\$31.08	\$38.85
Level 4	\$606.15	\$15.95	\$23.93	\$31.90	\$31.90	\$39.88

Laundry Employee- Casual Employees					
Classification	Mon-Fri 6am-6pm	Sat First 3 hours (Overtime)	Sat After 3 Hours (Overtime)	Sunday (Overtime)	Public Holiday
Level 1	\$17.99	\$25.18	\$32.38	\$32.38	\$39.57
Level 2	\$18.64	\$26.09	\$33.55	\$33.55	\$41.00
Level 3	\$19.43	\$27.20	\$34.97	\$34.97	\$42.74
Level 4	\$19.94	\$27.91	\$35.89	\$35.89	\$43.86

In certain circumstances depending on when and for how long staff are rostered, overtime penalty rates may be payable. Refer to clause 21 and 22 of the Award to determine whether the hours of work are considered to be ordinary hours and are payable at the above rates or are overtime hours and payable at the overtime penalty rate provided in the Award.

**17 years of age and under**

Laundry Employee- Permanent Employees- Full Time and Part Time						
Classification	Minimum Weekly Wage	Mon-Fri 6am-6pm	Sat First 3 hours (Overtime)	Sat After 3 Hours (Overtime)	Sunday (Overtime)	Public Holiday
Level 1	\$437.58	\$11.52	\$17.28	\$23.04	\$23.04	\$28.80
Level 2	\$453.24	\$11.93	\$17.90	\$23.86	\$23.86	\$29.83
Level 3	\$472.32	\$12.43	\$18.65	\$24.86	\$24.86	\$31.08
Level 4	\$484.92	\$12.76	\$19.14	\$25.52	\$25.52	\$31.90

Laundry Employee- Casual Employees					
Classification	Mon-Fri 6am-6pm	Sat First 3 hours (Overtime)	Sat After 3 Hours (Overtime)	Sunday (Overtime)	Public Holiday
Level 1	\$14.40	\$20.16	\$25.92	\$25.92	\$31.68
Level 2	\$14.91	\$20.88	\$26.84	\$26.84	\$32.81
Level 3	\$15.54	\$21.75	\$27.97	\$27.97	\$34.18
Level 4	\$15.95	\$22.33	\$28.71	\$28.71	\$35.09

In certain circumstances depending on when and for how long staff are rostered, overtime penalty rates may be payable. Refer to clause 21 and 22 of the Award to determine whether the hours of work are considered to be ordinary hours and are payable at the above rates or are overtime hours and payable at the overtime penalty rate provided in the Award.

**Shiftwork**

Notwithstanding clause 25.3(a), a **shiftworker** means an employee who works an afternoon shift and/or night shift whether alternating with day work or not. Such an employee is a shiftworker for the purposes of the NES.

**Morning shift** in a dry cleaning workplace means a shift commencing before 7.00 am and finishing after midday and in a laundry workplace means a shift commencing before 6.00 am.

**Afternoon shift** means a shift finishing after 6.00 pm and at or before midnight.

**Night shift** means a shift finishing after midnight and at or before 8.00 am.

An employee who works shiftwork must be paid for each hour worked during a morning, afternoon or night shift 15% more than the ordinary rate prescribed for the appropriate classification.

An employee who works on a night shift which does not alternate with another shift or day work must be paid for each hour worked 30% more than the ordinary rate prescribed for the appropriate classification.

An employee in a laundry workplace who works on any morning, afternoon or night shift which does not continue for at least five successive mornings, afternoons or nights in a five day workshop, or for at least six successive mornings, afternoons or nights in a six day workshop must be paid for the first three hours of each such shift at time and a half. The remaining hours on each such shift must be paid at double time.

An employee in a dry cleaning workplace who works on any morning, afternoon or night shift which does not continue for a period of three successive mornings, afternoons or nights will be paid time and one half for the first three hours and then double time for the remaining period worked on each occasion.

Employees under the age of 18 will not be permitted to work shiftwork.



**Classification**

<b>Dry cleaning employee Level 1</b>	An employee who is below the level of a tradesperson dry cleaner and is not within Levels 2 to 4.
<b>Dry cleaning employee Level 2</b>	An employee who is employed as: <ul style="list-style-type: none"> <li>i. a wet cleaner;</li> <li>ii. a steam air finisher;</li> <li>iii. an examiner of garments;</li> <li>iv. an assembler of garments; or</li> <li>v. a sorter of garments.</li> </ul>
<b>Dry cleaning employee Level 3</b>	An employee who is employed as: <ul style="list-style-type: none"> <li>i. a repairer (other than a tailor or tailoress);</li> <li>ii. a spotter presser (off-set press);</li> <li>iii. a hand ironer receiver and/or dispatcher;</li> <li>iv. a presser;</li> <li>v. a receiver and dispatcher in charge (namely a person in charge of a depot and responsible for the keeping of records and responsible for cash); or</li> <li>vi. a cleaner (operating dry cleaning machine).</li> </ul>
<b>Dry cleaning employee Level 4</b>	An employee who is employed as: <ul style="list-style-type: none"> <li>i. an invisible mender; or</li> <li>ii. a tailor or tailoress.</li> </ul>
<b>Dry cleaning employee Level 5</b>	An employee who is employed as a tradesperson dry cleaner.  An employee who is required to be solely accountable for all aspects of a self-contained dry cleaning establishment including the receiving of garments and articles, the cleaning, spotting, pressing, packaging and dispatch of garments and articles, the handling of monies, the keeping of records and maintenance of the establishment will be classified as a Dry cleaning employee Level 5 and paid accordingly.

<p><b>Laundry employee Level 1</b></p>	<p>An employee in the first six months of employment with no previous experience in the industry.</p> <p>An employee at this level must possess the following skills and abilities:</p> <ul style="list-style-type: none"> <li>i. be responsible for their own work subject to detailed instructions;</li> <li>ii. work under routine supervision;</li> <li>iii. carry out duties in a safe, responsible and efficient manner; and</li> <li>iv. possess basic communication and interpersonal skills.</li> </ul> <p>An employee at this level must be able to perform basic tasks as a result of skills that should have been gained from basic education or gained in the course of everyday living or readily learn such basic tasks including, but not limited to, the following:</p> <ul style="list-style-type: none"> <li>i. be able to identify and classify items of linen/garments and associated simple tasks;</li> <li>ii. be able to load and unload drying machines; and</li> <li>iii. be capable of simple keyboard operations.</li> </ul> <p>An employee at this level will be trained in one of the following Work Brackets:</p> <p><b>Bracket 1</b></p> <ul style="list-style-type: none"> <li>i. perform all ironing machine functions either manually or with the aid of semi-automatic or automatic feeding, folding and preparing equipment;</li> <li>ii. perform all manual or machine folding/hanging operations on linen/garments;</li> <li>iii. operate a tunnel finisher; and</li> <li>iv. use a heat seal or heat marking machine or mark linen with any other type of machine or manually.</li> </ul> <p><b>Bracket 2</b></p> <ul style="list-style-type: none"> <li>i. operate any washing, drying and extracting equipment; and</li> <li>ii. operate towel unwinding equipment.</li> </ul> <p><b>Bracket 3</b></p> <ul style="list-style-type: none"> <li>i. operate any textile pressing machine.</li> </ul> <p><b>Bracket 4</b></p> <ul style="list-style-type: none"> <li>i. manual or machine repair of garments or linen.</li> </ul> <p>Provided that an employee with experience in the bracket the employee was employed for will advance to Level 2 within six months upon demonstrating</p>
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	<p>that the employee has attained and can perform at the desired level of efficiency in that bracket.</p>
<p><b>Laundry employee Level 2</b></p>	<p>An employee who has completed the required period as Level 1 and who can competently perform the tasks required of them in the appropriate Bracket as well as meet the general requirements of a Level 1, even though they may not have completed training in all the tasks in their Bracket.</p> <p>The employee will be required to qualify in the tasks missed while in Level 1.</p> <p>In addition the employee must be able to:</p> <ul style="list-style-type: none"> <li>i. operate with a minimum of supervision;</li> <li>ii. recognise and report obvious faults in the equipment they use; and</li> <li>iii. be responsible for the maintenance of the quality and quantity of their own output.</li> </ul> <p>Alternatively, an employee at this level will be a repairer who must at the point of entry be competent to repair linen and garments either manually or by machine or a combination of both and must meet the general requirements of a Level 1 employee. Tasks performed by a repairer at this level would include but not be limited to the following:</p> <ul style="list-style-type: none"> <li>i. patching;</li> <li>ii. stud and button replacement;</li> <li>iii. hemming;</li> <li>iv. darning; and</li> <li>v. seaming.</li> </ul>
<p><b>Laundry employee Level 3</b></p>	<p>An employee who meets the requirements of a Laundry employee Level 2 and, in addition:</p> <ul style="list-style-type: none"> <li>i. can efficiently carry out two Level 1 Brackets and has been designated as a stand-by employee in those Brackets;</li> <li>ii. operates washing and ancillary equipment and is responsible for work flow and control of all washing supplies for such equipment and can carry out these tasks with minimal supervision;</li> <li>iii. holds a Boiler Ticket and is ready and available to use that ticket in the performance of their duties; or</li> <li>iv. is a repairer who is competent to perform all facets of repair functions and either performs work at this level or is designated as a stand-by employee.</li> </ul> <p>Tasks performed by a repairer at this level would include but not be limited to the following:</p> <ul style="list-style-type: none"> <li>i. zip replacement;</li> <li>ii. pocket replacement;</li> </ul>

	<ul style="list-style-type: none"> <li>iii. alterations; and</li> <li>iv. making of monograms.</li> </ul>
<p><b>Laundry employee Level 4</b></p>	<p>An employee who holds a Boiler Ticket and is ready and available to use that ticket; or any Level 2 or 3 employee who is appointed for the purpose of directing and controlling a section of the production operation.</p>